

MALABAR CANCER CENTRE

(An autonomous centre under Government of Kerala)

MOOZHIKKARA P.O, THALASSERY, KANNUR -670 103

KERALA, INDIA, Phone: +91 490 2355881, Fax: +91 490 2355880

E-mail: mectly@gmail.com, Website: www.mcc.kerala.gov.in




**Expressions of Interest (EOI) are invited from reputed
Designing & Printing Agencies for designing and
Printing brochures & banners for various programmes
in Malabar Cancer Centre, Thalassery.**

Ref. No: 2563/12/ITD/MCC dated 28/11/2019

1. Notice for Expression of Interest

Notice inviting Expression of Interest for design and printing of brochures and banners as part of various academic and non academic functions organized by Malabar Cancer Centre, Thalassery is appended below:

	MALABAR CANCER CENTRE (an autonomous centre under Govt. of Kerala) Thalassery, Kannur – 670 103, Phone: +91 490 2355881, E- mail: mcctly@gmail.com, www.mcc.kerala.gov.in	
	No. 2563/12/ITD/MCC	<u>EXPRESSION OF INTREST</u> 28/11/2019
Malabar Cancer Centre (MCC), Thalassery invites Expression of Interest (EOI) from reputed designing and printing agencies for designing and Printing brochures & banners for various programmes in Malabar Cancer Centre, Thalassery. Last date of submission of EOI is on 12/12/2019 at 4.30 PM and will be opened on 13/12/2019, 11.30 AM. For details please visit our website or contact our Health IT /Purchase division.		
(Sd/-) DIRECTOR		

2. Malabar Cancer Centre (MCC), Thalassery

Malabar Cancer Centre, Thalassery (MCC) is an autonomous institution under Health and Family Welfare Department, Government of Kerala, started with an aim to establish a comprehensive cancer centre, providing the much-required oncology care to the population of Northern region of Kerala and neighboring parts of Karnataka and Tamil Nadu states. The main objective of the centre is not only to provide comprehensive cancer care but also to develop as a Research and Training Centre of international standards. A society named Malabar Cancer Centre Society was registered under Societies Registration Act XXI of 1860 with the above aims and clinical work in MCC started from March 2001 onwards. At present MCC has around 110 in-patient bed strength which is expected to be increased to 220 in near future. The control and management of the Society are vested in the Governing Body consisting of 23 members with the Honorable Chief Minister of Kerala as the Chairman. The routine activities and functions of the Centre are supervised by the Executive Committee, with the Secretary, Department of Health and Family Welfare, Government of Kerala being the Chairperson of the Committee. The members in the Governing Body and Executive Committee are functioning by virtue of their official positions.

MCC is providing a full spectrum of oncological care as an autonomous not-for-profit institution funded by the State Government and other sources. Patients are categorized according to

their economic status, and accordingly it is expected that 95% of patients will be provided free treatment through various financial assistant schemes of Government. It has been undertaken that no patients will be denied treatment for financial reasons. The main modalities of treatment offered by MCC to patients, presently, include radiotherapy, chemotherapy, onco-surgery and palliative care. The Centre also carries out Community Oncology activities including cancer awareness and early detection programmes.

3. Scope of Work

The EOI/proposal should include design and printing of brochures & banners for various programmes organized by Malabar Cancer Centre, Thalassery. The scope of the work includes the following;

<p>Design and printing of Brochure Size: 1/4 Demy Folder: Two fold/ three fold Paper: 130 gsm art paper/170 gsm art paper Printing: Multi-colour</p>
<p>Designing e-brochure Design 1/4 Demy size e-brochure, 4 pages</p>
<p>Designing and printing echo friendly banners 6x3 feet, 3 pass echo friendly banner. Printing: Multi-colour, Single side</p>
<p>Designing and printing echo friendly banners 62x30 inch, 2 pass echo friendly banner Printing: Multi-colour, Single side</p>
<p>Designing and printing cloth banners 6x3 feet multi colour, single side Cloth banner</p>
<p>Designing and printing cloth banners 62x30 inch multi colour, single side Cloth banner</p>

5. Mailing Address

The mailing address for supply/communication is as under:

The Director,
 Malabar Cancer Centre,
 PO-Moozhikkara, Thalassery,
 Kannur District, Kerala – 670 103
 Phone: 0490 2355881, 2359881
 Website: www.mcc.kerala.gov.in
 E-mail: mcctly@gmail.com

6. Terms & Conditions:

- a) EOI to be submitted in sealed covers duly super scribed with “EOI for designing and Printing brochures & banners for various programmes in Malabar Cancer Centre”.
- b) The firm should submit 3 sample works/ brochures along with the EOI.
- c) **Last date & time of submission of EOI: 12/12/2019, 4.30 PM.**
- d) **Date & time of opening of submitted EOI: 13/12/2019, 11.30 AM**
- e) The duration of the work is 1 year starting from the date of Purchase/work order and may be extended for another one year on satisfactory performance.
- f) **The estimates should be submitted in the following format.**

Sl. No.	Item	Quantity	Total Amount in Rs. including all taxes	Remarks if any
01	Design and printing of Brochure Size: 1/4 Demy Folder: Two fold/ three fold Paper: 130 gsm art paper Printing: Multi-colour	250		
02	Design 1/4 Demy size e-brochure, 4 pages	01		
03	6x3 feet, 3 pass echo friendly banner. Printing: Multi-colour, Single side	01		
04	62x30 inch, 2 pass echo friendly banner Printing: Multi-colour, Single side	01		
05	6x3 feet multi colour, single side Cloth banner	01		
06	62x30 inch multi colour, single side Cloth banner	01		
GRAND TOTAL (Including all taxes)				
(Rupees.....only)				

- g) The rate quoted should be final and valid for one year.
- h) MCC may provide the content for the brochures and banners including photo/ images. The selected agency should complete the work and supplied the items to MCC with in one day.
- i) The agency should start the printing of the brochure/banners, only after getting approval from MCC.
- j) The agency should have office at Kannur or nearby districts for providing support.
- k) The agency shall not disclose to any one, any information marked as confidential and communicated or made available or accessible by the agency during execution of the work.
- l) The Director reserves the right to accept or reject any or all EOI's without assigning any reasons and also the right to change the dates without assigning reasons.
- m) All disputes arising out of or in any way connected with this contract will be in the jurisdiction of the Thalassery Court.
- n) For any clarification, please contact our Health Information Technology Division/Purchase Division or by e-mail at mcctly@gmail.com or sm@mcc.kerala.gov.in.

DIRECTOR